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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of Budget Executive Committee held on 11th November 2019

Present: Cllr. R. Adamson - Chair

Cllr. J. Rogerson

Cllr. H. Gee

Cllr. J. Clark

Cllr. A. Odix

Andrea Pownall - Town Clerk

Cllr Adamson (Chair) opened the meeting and welcomed everyone.

**Min 2019/11/0041 Apologies for Absence**

None - all Councillors present

**Min 2019/11/0042 Declaration of Interest**

None

**Min 2019/11/0043 Approval of Minutes**

It was resolved to signed the minutes of the meeting of 8th October 2019, as an accurate record with the following amendment be noted:

**2019/10/0036** *The exact running costs of the Station Buildings**should be explored also.*

**2019/10/0040***Cllr Clark to liaise with Longridge Gallery*

**Min 2019/11/0044 Grant Request - Heritage Centre Archive Work**

The grant application was discussed at considerable length and it was agreed that Committee were not in a position to consider this grant without evidence of sight of quotations/estimates from three companies who could undertake the work for the Heritage Centre. Committee raised concerns that the current archive work has no end date and it was noted that it should also be future proofed. Town Clerk to contact the Heritage Centre and ask for the information Committee require.

**Min 2019/11/0045 Precept**

The Precept was discussed. Chair would undertake further works to the accounts and present to the figures to the next meeting, which was agreed would be 27th November 2019. An additional date of 4th December agreed as a provisional date if further discussion be required before the Precept requirements were submitted to Council for approval on 11th December, 2019.

**Next Meeting 27th November 2019**